

Minutes
Regular City of Hoyt Lakes Council Meeting
City Hall Council Chambers

Monday, September 8th, 2025
5:30 pm

1. ROLL CALL

Councilors in attendance: ☒ Grams ☒ Jarvela ☒ Eckman ☒ Mathison ☒ Mayor Scott
ALSO PRESENT: Administrator Weiberg, Directors: Lammi, Snetsinger, Benda, Olmstead, Peterson

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA

*Consent Agenda: asterisked items are routine, non-controversial, and/or have been discussed at a previous Council meeting. These items will be approved in one motion unless discussion is requested in which case the item will be considered in its normal sequence on the agenda.

4. APPROVAL OF CITY COUNCIL MINUTES *

- 4.1 Special Council Meeting - August 20th, 2025
- 4.2 Public Forum Minutes – August 25th, 2025
- 4.3 Regular Council Meeting – August 25th, 2025

5. CORRESPONDENCE *

- 5.1 Commission of Minnesota Cities Request for Participation in a working group
- 5.2 MN Dept. of Revenue 2025 Taconite Municipal Aid
- 5.3 LMC (Range Reliable) Property/Casualty Coverage Renewal

6. FINANCIALS -*

a. Approval for Payment – Claims

- 6.1 Disbursements – \$298,971.76
- 6.2 Payroll - \$88,295.37
 - 6.2.1 Payroll - \$77,353.45
 - 6.2.2 Benefits - \$10,941.92
 - 6.2.3 Insurance - \$1,164.50

7. GUESTS/CITIZEN FORUM

- 7.1 Johan Winkelaar – Hoyt Lakes Shopping Center Presentation

8. REPORTS FROM STAFF

City Administrator Weiberg provided an update on the training he attended September 4th & 5th provided by the League of Minnesota Cities and will be attending training again on September 11th and 12th.

Library Director Lammi updated Council on all the activities coming up the rest of the month.

Public Works Director Snetsinger reported on the county road project, the storm ditch clearing work that is in progress, and the preparation for winter coming up.

Public Utilities Director Benda updated on the work in Public Utilities.

EMS Director Olmstead will be inspecting the new ambulance being built prior to it being shipped to the city.

City Attorney Joel Lewicki - nothing to report.

9. REPORTS FROM ELECTED OFFICIALS

Councilor Grams attended a grant writing class in Chisholm.

Councilor Jarvela discussed the Boase school and the Leeds back lots parcel issues which are in the process of being sorted out by Bolton and Menk engineering.

Councilor Eckman attended the East Range Public Safety Board meeting and advised the Council of an informational meeting that will be held in Aurora regarding a Level Three sex offender who will be living in Aurora.

Councilor Mathison followed up with a request for a seasonal pass that can be used for the campground shower facilities. In talking with the campground managers, they recommended not allowing this as an option as they are already struggling to keep people out that are not staying at the campground and leaving a mess behind, including drug paraphernalia. Suggested that we look at this issue prior to next year.

10. OLD BUSINESS - None

11. NEW BUSINESS

11.1 Temporary Financing – Water Treatment Project Engineering

Moved by Jarvela; supported by Grams to approve Temporary Financing as proposed by David Drown Associates, Inc. in the amount of \$1,690,000.00 for the engineering and design to be completed for connection with and modifications to the East Range Water Treatment Facility. Motion carried unanimously.

11.2 Northland Constructors Topcon Laser Reimbursement Request

Moved By Mathison; supported by Jarvela to Deny the Topcon Laser reimbursement request from Northland Constructors in the amount of \$4,496.38. Motion carried unanimously.

11.3 Max Grey Hoyt Lakes Wellness Center Renovation Project Pay Application #11

Moved By Grams; supported by Mathison to approve the Max Grey pay request #11 for the Hoyt Lakes Wellness Center Renovation Project in the amount of \$140,992.02. Motion carried unanimously.

11.4 Resolution 2025-024 Fire Department Pension Plan Funding

Moved By Jarvela; supported by Grams to approve Resolution 2025-024 to increase the benefit level from \$2,100 to \$2,600 per year of service effective January 1st, 2026.

In Favor: Jarvela, Grams, Mathison

Abstained: Eckman, Scott

Motion Carried

11.5 Resolution 2025-025 Authorization for City Administrator to seek funding

Moved By Jarvela; supported by Eckman to approve Resolution 2025-025 Authorization for City Administrator to seek funding from the IRRRB for the Reconstruction of Westover and the Relocation of the RV Dump Station to the East side of the street. Motion carried unanimously.

11.6 Zamboni Operator advertising

Motion by Grams; supported by Mathison to post for the part time Zamboni Operator position. Motion carried unanimously.

12. ADJOURNMENT

Motion by Grams; supported by Jarvela for adjournment. Motion passed unanimously. Meeting adjourned at 6:39 pm.

Next Council Meetings:

Monday, September 15, 2025@ 4:30 pm– Budget Planning

Monday, September 22, 2025@ 5:00 pm – Public Forum

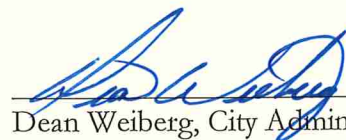
Monday, September 22, 2025@ 5:30 pm – Regular Meeting

Wednesday, September 24, 2025@ 4:30 pm –Budget Planning



Brennan Scott, Mayor

ATTEST:



Dean Weiberg, City Administrator